AN ORDINANCE BY C. T. MARTIN
AS SUBSTITUTED BY FINANCE/EXECUTIVE COMMITTEE **03-O-0114**

AN ORDINANCE TO AMEND ARTICLE "V", CLASSIFICATION PLAN, SECTION 114-477, OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA, SO AS TO CREATE AND ABOLISH CLASSIFICATIONS AND POSITIONS; TRANSFER POSITIONS; AND PROVIDE ABOVE ENTRY AUTHORIZATION FOR TRAFFIC COURT AND OTHER CITY DEPARTMENTS; AND FOR OTHER PURPOSES.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS that Section 114-477, of the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended as follows:

SECTION 1: EFFECTIVE DATE OF ACTIONS: That the effective date for actions contained within this ordinance shall be upon adoption by the council and approval by the mayor.

SECTION 2: FILLED POSITION ABOLISHMENTS: That not withstanding the effective date provided above, filled positions being abolished herein shall be effective upon vacancy of the incumbent in the indicated Department and Bureau/Office.

SECTION 3: CLASSIFICATION ABOLISHMENT: That the classification Plan of the City of Atlanta is hereby amended by abolishing the following classifications as indicated.

CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY
DEPARTMENT OF JUDICIAL AGENCIES			
Traffic Court			
Director of Violations Bureau, City Court	315052	35	$58,852- $83,303
Director of City Court	315036	35	$58,852- $83,303

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SECTION 4: POSITION ABOLISHMENTS: That the following positions be and the same are hereby abolished in the indicated Department and Bureau/Office:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY
DEPARTMENT OF JUDICIAL AGENCIES						
Traffic Court						
1B05 511001 S21001	20034	1	Director of Violations Bureau, City Court	315052	35	$58,852-$83,303
1B05 511001 S21001	06619	1	Director of City Court	315036	35	$58,852-$83,303
1B05 511001 S21001	18531	1	Clerk of City Court	315028	24	$43,884-$61,919
1B05 511001 S21001	19319	1	Court Reporter	315045	15	$31,635-$44,422
1B05 511001 S21001	18523	1	Bilingual Interpreter	122008	7	$22,149-$30,270
DEPARTMENT OF POLICE						
1A01 511001 X50001	03125	1	Secretary, Senior (D)	114001	9	$24,871-$34,159
1A01 511001 X50001	18252	1	Vehicle for Hire Inspector (D)	413113	9	$24,871-$34,159
1A01 511001 X50001	03124	1	Secretary (D)	114006	7	$22,149-$30,270
1A01 511001 X12001	03051	1	Word Processor, Senior	111003	7	$22,149-$30,270

POSITION ABOLISHMENTS (CONT'D)

DEPARTMENT OF PROCUREMENT

1A01 511001 K12001	03339	1	Contracting Officer	317008	19	$37,079-$52,199
1A01 511001 K12001	03322	1	Accounting Technician, Senior	311076	11	$27,593-$38,046
1A01 511001 K11001	03318	1	Office Assistant (D)	112001	5	$19,428-$26,382

SECTION 5: CLASS CREATION: That the classification plan of the City of Atlanta is hereby amended by creating the following classes as indicated:

DEPARTMENT OF JUDICIAL AGENCIES

Traffic Court

CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY
Deputy City Court Administrator	315068	39	$64,296 - $91,080
City Court Administrator	315069	43	$69,739-$108,966

SECTION 6: UNCLASSIFIED POSITION CREATION: That the following positions be and the same are hereby created in Unclassified Service in the indicated Department:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY

EXECUTIVE OFFICES

Office of Human Services

1B01 511004 Y31X0Z01A20J	45317	1	Administrative Analyst	314006	17	$34,357-$48,311

UNCLASSIFIED POSITION CREATION (CONT'D)

DEPARTMENT OF JUDICIAL AGENCIES

Traffic Court

1B05 511001 S21001	45316	1	City Court Administrator	315069	43	$69,739-$108,966
1B05 511001 S21001	45314 45315	2	Deputy City Court Administrator	315068	39	$64,296-$91,080

DEPARTMENT OF POLICE

1A01 511001 X50001	45302	1	Office Manager	314003	15	$31,635-$44,422
1A01 511001 X50001	45313	1	Administrative Assistant	314002	11	$27,593-$38,046
1A01 511001 X50001	45382	1	Customer Services Representative, Senior (D)	122003	9	$24,871-$34,159

DEPARTMENT OF PROCUREMENT

1A01 511001 K11001	45318	1	Administrative Analyst Principal	314034	24	$43,884 $61,919
1A01 511001 K11001	45383	1	Administrative Assistant, Sr.	314008	13	$30,314-$41,935

SECTION 7: **ABOVE ENTRY HIRING AUTHORIZATIONS:** That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	SALARY STEP	ANNUAL SALARY
DEPARTMENT OF AVIATION							
Administration							
2H01 511001 R12006	45228	1	Information Systems Manager	313005	23	(10)	$42,522-$59,975
2H01 511001 R12006	45229	1	Information Technology Engineer	531014	23	(10)	$42,522-$59,975
2H01 511001 R11003	45230	1	Management Analyst, Senior, Departmental	312098	21	(10)	$39,800-$56,086
2H01 511001 R11004	45231	1	Training Officer	316054	21	(10)	$39,800-$56,086
Business & Finance							
2H01 511001 R51001	45232	1	Financial Manager, Senior	312190	27	(10)	$47,966-$67,751
2H01 511001 R51001	45233	1	Financial Analyst, Senior	311044	21	(10)	$39,800-$56,086
2H01 511001 R51008	45234	1	Public Relations Assistant Manager	318034	21	(10)	$39,800-$56,086
Planning & Development							
2H21 511001 R21001	25115 25116	2	Aviation Planning and Development Assistant Director	312251	35	(10)	$58,852-$83,303
2H21 511001 12006	45222 45223	2	Information Technology Specialist	313011	15	(10)	$31,635-$44,422
DEPARTMENT OF JUDICIAL AGENCIES							
Traffic Court							
1B05 511001 S21001	45316	1	City Court Administrator	315069	43	(10)	$69,739-$108,966

ABOVE ENTRY HIRING AUTHORIZATIONS Cont'd)

DEPARTMENT OF JUDICIAL AGENCIES (Cont'd)

Traffic Court

1B05 511001 S21001	45314	1	Deputy City Court Administrator	315068	39	(8)	$64,296-$91,080
1B05 511001 S21001	45315	1	Deputy City Court Administrator	315068	39	(8)	$64,296-$91,080

DEPARTMENT OF POLICE

1A01 511001 X50001	45302	1	Office Manager	314003	15	(5)	$31,635-$37,319
1A01 511001 X50001	45313	1	Administrative Assistant	314002	11	(5)	$27,593-$32,239
1A01 511001 X50001	45382	1	Customer Services Representative, Senior (D)	122003	9	(5)	$24,871-$28,998

DEPARTMENT OF PROCUREMENT

1A01 511001 K11001	45318	1	Administrative Analyst, Principal	314034	24	(8)	$43,884-$57,911
1A01 511001 K11001	45383	1	Administrative Assistant, Sr.	314008	13	(8)	$30,314-$41,935

SECTION 8: EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	SALARY STEP	ANNUAL SALARY
DEPARTMENT OF JUDICIAL AGENCIES							
Traffic Court							
1B05 51001 I11001 S21001	06573	1	Court Cash Collection Supervisor	311077	15	(5)	$31,635-$37,319

SECTION 9: CLASS TITLE AMENDMENTS: That the titles of the following classifications, and all positions and employees allocated to said classes, be and the same are hereby amended as indicated:

DEPARTMENT OF POLICE

CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	PROPOSED TITLE
Vehicle for Hire Inspector (D)	413113	9	Vehicle for Hire Enforcement Officer (D)

SECTION 10: POSITION TRANSFERS: That the following positions and the incumbents are hereby transferred as indicated below:

DEPARTMENT OF FINANCE

FROM: ACCOUNT NUMBER	TO: ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE
2P01 511001 J71001	1A01 511001 J11001	22115	1	Customer Services Representative. Principal (D)	122019
3P01 511001 J64001	1A01 511001 J54001	08657	1	Financial Services Supervisor, Sr.	311088

POSITION TRANSFERS (Cont'd))

DEPARTMENT OF FINANCE (Cont'd)

3T01 511001 J65001	1A01 511001 J56001	06925	1	Financial Analyst, Senior	310044
1A01 511001 J56001	3T01 511001 J65001	19959	1	Accountant, Senior	311042
3P01 511001 J64001	1A01 511001 J61001	08656	1	Pension Deputy Director	311063

SECTION 11: POSITION TRANSFERS FROM THE CLASSIFIED SERVICE TO THE UNCLASSIFIED SERVICE: That the following vacant positions are hereby transferred:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY
DEPARTMENT OF AVIATION						
Administration						
2H01 511001 R11001	23868	1	Administrative Assistant, Senior	314008	13	$30,314-$41,935
2H01 511001 R11002	19806	1	Office Assistant, Senior (D)	112001	6	$20,788-$28,326
Business and Finance						
2H01 511001 R51007	21498	1	Administrative Assistant	314002	11	$27,593-$38,046
2H01 511001 R51006	19813	1	Grounds Transportation Operations Assistant	312205	9	$24,871-$34,159

SECTION 12: CLERK OF THE COURT: That the City Court Administrator may also serve as the Clerk of the Court and perform duties and responsibilities as outlined in Section 14 of Georgia House Bill 1447. Such duties and responsibilities shall be assigned by the Chief Judge.

SECTION 13: DIRECTOR OF VIOLATIONS BUREAU: That a Deputy City Court Administrator may also serve as the Director of Violations Bureau and perform duties and responsibilities as outlined in Section 22 of Georgia House Bill 1447. Such duties and responsibilities shall be assigned by the Chief Judge.

SECTION 14: That all ordinances and parts of ordinance in conflict herewith be and the same are hereby waived.

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