02-O-1450

9.11.02

A SUBSTITUTE REORGANIZATION ORDINANCE BY FINANCE/EXECUTIVE COMMITTEE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ATLANTA, GEORGIA TO EFFECT REORGANIZATION OF THE EXECUTIVE BRANCH PURSUANT TO SECTION 3-302 OF THE CHARTER OF THE CITY OF ATLANTA, GEORGIA (1996 GEORGIA LAWS PP. *4469, ET SEQ.*, AS AMENDED), SO AS TO RE-DESIGNATE CODE SECTION 2-266 THROUGH 2-275 AS NEW CODE SECTIONS 2-160 THROUGH 2-169; TO AMEND SECTION 2-182, TO CREATE A NEW SECTIONS 2-183 THROUGH 2-201; TO CREATE NEW SECTIONS 2-220 THROUGH 2-301 TO PROVIDE FOR ADMINISTRATIVE REORGANIZATION OF THE EXECUTIVE BRANCH; TO AMEND CHAPTER TWO SO AS TO SUBSTITUTE REFERENCES TO THE PURCHASING AGENT WITH CHIEF PROCUREMENT OFFICER; TO SUBSTITUTE ALL REFERENCES TO THE COMMISSIONER OF THE DEPARTMENT OF WATER AND TO INSERT IN LIEU THEREOF THE HEAD OF THE BUREAU OF WATER; TO AMEND SECTIONS 2-2012(19), 62-1, 62-41, 62-63, 62-81, 62-83, 62-87(c), 62-88, 98-136, 98-152, 98-153, 98-154, 98-155, 98-156, 98-158, 98-160, 98-161, 98-163, 98-164, 98-179 SO AS TO CORRECT REFERENCES TO THE CHIEF OF CORRECTIONS; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, in 1996 the Georgia General Assembly enacted a new Charter for the City of Atlanta as a municipal corporation, 1996 *Georgia Laws* p. 4469, *et seq.*; and

WHEREAS, prior to the 1996 Charter, the Administrative Organization of the Executive Branch of Government was found within the Charter, however the 1996 Charter Review Commission decided that such Administrative Organization more properly belongs in the Code of Ordinances; and

WHEREAS, the City's commercial codifier therefore created an APPENDIX IV to the Charter to maintain the administrative organization provisions until such time as they were transferred to the new City Code; and

WHEREAS, contemporaneously herewith the Mayor has proposed an amendment to the Charter deleting APPENDIX IV; and

WHEREAS, Charter Section 3-301 prescribes that "the departments of the City shall be created and established by ordinance;" and

WHEREAS, Charter Section 3-302 empowers the Mayor, as the chief executive of the City, to initiate, direct and implement a reorganization of the Executive Branch by ordinance submitted to the City Council for approval.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS AS FOLLOWS:

Section One: That Chapter Two, Article V of the Code of Ordinances, Code Sections 2-266 through Code Sections 2-275, entitled *Municipal Clerk* be amended by renumbering and re-designating those provisions in their entirety as Chapter Two, Article II, by creating a new Division 5, Code Sections 2-160 through 2-169.

Section Two: That Chapter Two, Article III of the Code of Ordinances, Code Sections 2-182 be amended by deleting the existing section in its entirety and by inserting in lieu thereof the following:

Section 2-182 Powers of mayor in addition to other powers in Charter and related laws.

The Mayor, in addition to other powers enumerated in the Charter and related laws, shall have the following powers:

(1) To promulgate reasonable rules and regulations governing the conduct of the internal operation of the executive branch and any department thereunder;

(2) To issue executive orders which may apply to events of short duration, including, but not limited to, the temporary exercise of extraordinary police power in times of emergency, such action to expire at the next meeting of the council subsequent to the issuance thereof unless ratified by a majority vote of the council present and voting;

(3) To provide direction on subjects relating to economic development; and

(4) To delegate duties to the chief operating officer, the chief of staff and heads of departments by administrative order.

Section Three: That Chapter Two, Article III of the Code of Ordinances be amended by creating a new Section 2-183, which shall read as follows:

Section 2-183. Department heads under supervision and direction of mayor; exception; responsibilities.

The department heads of each of the departments, with the exception of the heads of the departments of finance and law, shall be under the direction and supervision of the mayor. The departments of finance and law shall be responsible jointly to the mayor and council. Each department head shall be responsible for the detailed administration and direction of the affairs and operation of the department and the bureaus and offices under his or her supervision, shall exercise both detailed and general management and control thereof, and shall direct and supervise the detailed operations of the respective bureau and office directors under their jurisdiction.

Section Four: That Chapter Two, Article III of the Code of Ordinances be amended by creating a new section 2-184 to read as follows:

Section 2-184 Appointment of department heads upon vacancy.

(a) Upon the occurrence of a vacancy in the position of department head, commissioner, city attorney or chief financial officer, the mayor shall appoint a permanent replacement or an acting department head, acting commissioner, acting city attorney, or acting chief financial officer within 30 days of the occurrence of the vacancy. Upon the mayor's written notification to the city council that he/she has been unsuccessful in finding a suitable candidate to fill the position on a permanent or

acting basis, the time period shall be automatically extended an additional 30 days.

(b) In the event the mayor shall appoint an acting department head, acting commissioner, acting city attorney, or acting chief financial officer due to the occurrence of a vacancy, the mayor shall, within 90 days thereafter, make a permanent appointment to fill the position. Upon the mayor's written notification that he/she has been unsuccessful in finding a suitable candidate to permanently fill the position, the time period shall be automatically extended an additional 90 days.

Section Five: That Chapter Two, Article III of the Code of Ordinances be amended by deleting existing Sections 2-201 through 2-238 in their entirety.

Section Six: That Chapter Two, Article III, of the Code of Ordinances be amended by creating a new section 2-190 to read as follows:

Section 2-190 Department of the Mayor; Executive Office of the Mayor; Administrative Functions.

(a) The Executive Office of the Mayor shall consist of the Mayor's executive and administrative staff and shall include the following executive positions:

(1) Chief Operating Officer;

(2) Chief of Staff; and

(3) Chief Policy Officer.

(b) The Department of the Mayor shall include the following functional areas:

(1) Office of Communications;

(2) Office of Constituent Services;

(3) Office of Contract Compliance;

(4) Office of General Services which shall include Facilities Management and Motor Transport Services;

(5) Office of Human Services;

(6) Office of Intergovernmental Affairs;

(7) Office of Special Events Coordination;

(8) Office of Emergency Management; and

(9) Office of Community Technology.

(c) The Executive Office of the Mayor shall contain the Mayor's administrative staff, which staff shall have the following duties:

(1) Provide a communications link between and among city agencies, including departments, commissions, boards and committees and the Legislative and Judicial Branches of government;

(2) Maintain liaison with federal, state, regional, local and private officials and organizations and assist the mayor in preparing policy positions on legislation or action which affects the city;

(3) Provide communication with agencies disseminating information to the public;

(4) Coordinate the total city effort of communications of city services and programs to the citizens of the city and provide a clearinghouse for citizen complaints and follow-up with departments and agencies;

(5) Provide a research and information capability for the mayor in the area of statistical information on city programs, comparison of existing and proposed programs with other units of government and legislative proposals, and provide up-to-date information files for preparation of reports, speeches and press statements for the mayor;

(6) Provide communications between and among urban and social planning agencies of city government; other local governing bodies; metropolitan, state and non-profit entities to ensure that plans reflect the policies and priorities of the mayor; and

(7) Provide any other supportive services as the mayor, chief operating officer or chief of staff shall assign.

Section Seven: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-191 to read as follows:

Section 2-191 Functions and duties of office of communications.

The functions and duties of the office of communications shall include:

(a) Refining and developing recommendations and alternatives for communications plans and policies for action by the mayor and council;

(b) Communicating with the news media on behalf of the mayor and City;

(c) Coordinating the public relations and marketing activities of the City;

(d) Handling requests for public information;

(e) Coordinating of special events as assigned by the mayor;

(f) Developing ceremonial documents for the mayor;

(g) Developing the content policy and monitoring for the Internet and Intranet;

(h) Monitoring the provision of services and rates charged by any and all CATV and telecommunications franchises in accordance with written contracts and approved regulations;

(i) Coordinating with the private CATV, cable and telecommunications industry, the state and federal governments, and private citizens; acting as both a coordinator and disseminator of information affecting the city's plans and policies in the cable/telecommunications area;

(j) Renewing, assigning, transferring or terminating any and all CATV and telecommunications franchises in accordance with written contracts and approved regulations, as authorized;

(k) Managing the operations of the City Channel and oversight of all public access, education and government (PEG) cable channels; and

(l) Serving as liaison to the People TV advisory board.

Section Eight: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-192 to read as follows:

Section 2-192 Functions and duties of office of constituent services.

The functions and duties of the office of constituent services are to provide a direct link between the citizens of Atlanta and the Office of the Mayor. The office of community affairs shall work with city departments to resolve citizen complaints; give citizens an avenue to voice their concerns and suggestions on the improvement of city services; provide information and make appropriate service referrals; and work with citizen, neighborhood and community organizations to resolve community issues.

Section Nine: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-193 to read as follows:

Section 2-193 Functions and duties of office of contract compliance.

The functions and duties of the office of contract compliance shall include:

(a) Monitoring the effectiveness of all city government efforts with regard to promoting equal opportunity in contracting;

(b) Recommending ordinances, executive and administrative directives to ensure that the city's goal and objectives in the areas of affirmative action, equal opportunity and minority and female business enterprise opportunity are implemented in city contracting; and

(c) Administering the city's affirmative action and equal opportunity programs as they relate to contracting and purchasing functions.

Section Ten: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-194 to read as follows:

Section 2-194 Functions and duties of the office of general services

The functions and duties of the office of general services shall include:

(a) Providing building and grounds maintenance and repair, and building management for city hall and city hall east complexes, City Court, Municipal Court, the Atlanta PreTrial Detention Center, and the Birdine, Dunbar and Georgia Hill Neighborhood Centers;

(b) Providing volume duplicating service, printing, and mail service for city departments;

(c) Providing physical maintenance of records for city departments;

(d) Providing space and construction management services, and

(e) Managing, conserving, maintaining, repairing, and monitoring motorized vehicles, motorized equipment and related supplies owned and operated by the City of Atlanta.

Section Eleven: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-195 which shall read as follows:

Section 2-195 Functions and duties of the Office of Community Technology

The functions and duties of the Office of Community Technology shall include:

(a) Providing management and direction to the City's initiative to bring computer technology to all citizens;

(b) Working with government and private sector funding sources related to technology; and

(c) Providing support to other departments in the evaluation and monitoring of telecommunications providers.

Section Twelve: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-196 to read as follows:

Section 2-196 Function and duties of office of human services.

The functions and duties of the office of human services shall include:

(a) Planning, coordinating, monitoring and evaluating the delivery of various social services, including, but not limited to, poverty programs, economic opportunity resources, programs for the homeless, the Summer Food Service Program, and the Aging Commission; and

(b) Coordination of activities to ameliorate the condition of homelessness on behalf of City government;

(c) Improving the delivery of human services to citizens of Atlanta through advocacy, resource development, mobilization, collaboration and coordination of resources; and

(d) Coordinating and staffing the city's volunteer programs for city employees.

Section Thirteen: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-197 to read as follows:

Section 2-197 Function and duties of office of intergovernmental affairs.

The functions and duties of the office of intergovernmental affairs shall include:

(a) Establishing, organizing and maintaining a network and strategy to continually assess the level or status of the city's relations with other municipalities and with federal, state and county governments, and all agencies and instrumentalities;

(b) Acting as liaison and communicating with other governments on behalf of the City;

(c) Studying proposed legislative of other governments affecting the City, and recommending support or opposition of any such legislation, as may be in the interest of the City;

(d) Analyzing the city's legislative needs and recommend methods to successfully enable passage of any laws beneficial to the City;

(e) Soliciting grants and other funds as may be available to the City from other governments or any other parties:

(f) Establishing, organizing and maintaining a network and strategy to respond to the demand for the city's officials to support a variety of international economic and cultural community initiatives;

(g) Supporting and expanding Atlanta's already established international recognition through progressive programs which are understanding of and responsive to governments and people of the global community;

(h) Providing international trade services to the small entrepreneur, as well as acting as liaison with the larger corporate community by working with local and national agencies and organizations on projects such as trade commissions, trade fairs and conferences and conventions;

(i) Cooperating with the consular corps and supporting its interests and objectives, providing guidance on protocol appropriate for visiting dignitaries;

(j) Welcoming international visitors to Atlanta from all walks of life and presenting the City and its resources in the optimal manner;

(k) Managing and supporting the City's sister-city committees, by suggesting fund-raising strategies, and producing new guidelines for consideration of additional applications to the program;

(l) Formulating considerate and thoughtful municipal policy in areas of human civil rights issued throughout the world; and

(m) Lending support to international, cultural, educational, and social events and activities to the benefit of the global awareness of the community at large.

Section Fourteen: That Chapter Two, Article IV of the Code of Ordinances be amended by creating a new section 2-198 to read as follows:

Section 2-198 Functions and duties of the office of special events.

The functions and duties of the Office of Special Events shall be to administer the Outdoor Festivals Ordinance, as it may be amended from time to time, under the supervision of the Chief of Staff.

Section Fifteen: That Chapter Two, Article IV of the Code of Ordinances be amended by creating new section 2-199 to read as follows:

Section 2-199 Functions and duties of office of emergency management.

The functions and duties of the Atlanta-Fulton County Office of Emergency Management shall be to conduct, administer and coordinate emergency preparedness programs, including programs for homeland security preparedness, civil disaster, mutual aid and support, emergency medical services and rescue assistance, in cooperation with other local, state and national resources.

Section Sixteen: That Chapter Two, Article IV of the Code of Ordinances be amended by creating new sections 2-200 through 2-219 which shall be reserved for future use

Section Seventeen: That Chapter Two of the Code of Ordinances be amended to create a new Article, which shall be entitled *"Administrative Organization of the Executive Branch,"* and that new Sections 2-220 through 2-301 be created therein.

Section Eighteen: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-220 which shall read as follows:

Section 2-220 Departments divided into bureaus or offices.

(a) Departments operating under the executive branch may be divided into bureaus or offices.

(b) Each bureau or office shall be headed by a deputy commissioner, director or manager meeting the qualifications set forth in section 2-221 and who shall be appointed by the mayor, to the unclassified civil service. Bureau heads shall be subject to the detailed direction and supervision by the department head of each department. Offices organized within departments shall report to that department head. Every other office head shall report to the chief of staff, or the chief operating officer, as directed by administrative order of the mayor.

(c) Each bureau or office head shall be subject to removal as provided in Charter section 3-305(c). The provisions on appointment and removal subject to council approval or action shall not apply to the director of the Atlanta-Fulton County Office of Emergency Management Services.

Section Nineteen: That Chapter Two, Article V of the Code of Ordinances be amended by creating a new Section 2-221 which shall read as follows:

Section 2-221 Qualifications of heads of departments, bureaus and offices.

(a) Each official who is the head of a department, bureau or office shall meet the following general qualifications:

(1) Have earned a baccalaureate degree from an accredited institution;

(2) Have at least one (1) year in graduate study in business or public administration or in a professional field related to the work of the department, bureau or office;

(3) Possess experience at a management level in a field of work related to the essential functions of the department, bureau or office which may be substituted for the requirement of subsections (1) and (2) above on a year-for-year basis;

(4) In addition to the requirements set forth above, possess three years of supervisory experience in a public or private agency;

(5) Demonstrate ability in prior work of effective cost management, improving performance of employees, introducing modern organization and procedural concepts, improving relations with the public, or improving customer service; and

(6) Demonstrate qualities of leadership and supervision, manifest an understanding of the processes of budgeting, personnel management, planning and reporting within the sphere of government.

(b) The council may prescribe by ordinance additional specific qualifications for each official who is the head of a department, bureau or office.

Section Twenty: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-222 which shall read as follows:

Section 2-222 Organization of executive branch.

There shall exist in the Executive Branch of government, in addition to the Executive Office of the Mayor, the following departments, bureaus and offices:

(a) Department of Aviation, to be headed by an Aviation General Manager; said department to be composed of the following:

(1) Bureau of Airport Administration;

(2) Bureau of Airport Business and Finance;

(3) Bureau of Airport Maintenance, Operations and Safety;

(4) Bureau of Airport Planning and Development; and

(5) Office of Airport Information Services;

(b) Department of Corrections, to be headed by a Chief of Corrections;

(c) Department of Finance, to be headed by the Chief Financial Officer;

(d) Department of Fire, to be headed by a Fire Chief;

(e) Department of Human Resources, to be headed by a Commissioner of Human Resources;

(f) Department of Information Technology to be headed by a Chief Information Officer;

(g) Department of Law, to be headed by the City Attorney;

(h) Department of Parks, Recreation and Cultural Affairs, to be headed by a Commissioner of Parks, Recreation and Cultural Affairs; and said department to be composed of the following bureaus, each of which shall be headed by a director:

(1) Bureau of Cultural Affairs;

(2) Bureau of Parks; and

(3) Bureau of Recreation.

(i) Department of Planning and Community Development to be headed by a Commissioner of Planning and Community Development; and said department to be composed of the following bureaus:

(1) Bureau of buildings;

(2) Bureau of planning;

(3) Bureau of economic development; and

(4) Bureau of housing and code compliance.

(j) Department of Police, to be headed by a Chief of Police;

(k) Department of Procurement to be headed by a Chief Procurement Officer;

(l) Department of Public Works, to be headed by a Commissioner of Public Works; said department to be composed of the following bureaus:

(1) Bureau of Highways and Streets;

(2) Bureau of Solid Waste Services; and

(3) Bureau of Traffic and Transportation.

(m) Department of Watershed Management to be headed by a Commissioner of Watershed Management; said department to be composed of the following bureaus:

(1) Bureau of Engineering Services;

(2) Bureau of Sewer Services;

(3) Bureau of Wastewater Services; and

(4) Bureau of Water.

Section Twenty-one: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-223 which shall read as follows:

Section 2-223 Department of Aviation

The organizational structure of the Department of Aviation shall be codified in Chapter 22 of the Code of Ordinances.

Section Twenty-two: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-224 which shall read as follows:

Section 2-224 Department of Corrections

The organizational structure of the Department of Corrections shall be as codified in Chapter 98 of the Code of Ordinances.

Section Twenty-three: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-225 which shall read as follows:

Section 2-225 Department of Fire

The organizational structure of the Department of Fire shall be as codified in Chapter 78 of the Code of Ordinances.

Section Twenty-four: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-226 which shall read as follows:

Section 2-226 Department of Finance

The structure, duties and functions of the Department of Finance shall be as those codified in Articles 3 and 6 of the Charter and Articles VI and IX of Chapter Two the Code of Ordinances.

Section Twenty-five: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-227 which shall read as follows:

Section 2-227 Additional qualifications of commissioner of department of human resources.

In addition to the general qualifications in section 2-221, the commissioner of the department of human resources shall possess public or private employment experience in at least two (2) of the following fields at a management level for a minimum of two (2) years: workforce planning, affirmative action/diversity, recruitment, classification and compensation, employee development and training, employee and labor relations, management, policy development, human resource information systems, or employee assistance.

Section Twenty-six: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-228 which shall read as follows:

Section 2-228 Additional duties of commissioner of department of human resources.

In addition to the duties related to the administration of the department, the Commissioner of Human Resources shall also provide direction for:

(a) Human resources support to all departments of city government;

(b) Planning, implementing and evaluating employee career development and training activities;

(c)Planning and implementing new or revised human resource programs, policies and processes, including the establishment of a compensation philosophy;

(d) Coordinating the activities of the Atlanta Civil Service Board;

(e) Developing, validating and managing the public safety promotional testing process;

(f) Administering the employee relations provisions of the Atlanta Code of Ordinances;

(g) Administering and coordinating employee assistance services and programs for employees and their families;

(h)Providing psychological pre-employment screening for public safety applicants; and

(i) Ensuring that City of Atlanta employment policies and practices provide equal opportunity for all qualified persons regardless of race, sex, sexual orientation, age, creed, color, national origin or disability.

Section Twenty-seven: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-229 which shall read as follows:

Section 2-229 Functions and duties of the department of information technology.

The functions and duties of the department of information technology shall include:

(a) Overseeing the development of the City-wide information and technology strategy;

(b) Coordinating all telephony, voice and data equipment and communications to and from City facilities;

(c) Coordinating development of information technology-related policies and operational procedures and the standards for the City's information technology infrastructure and architecture;

(d) Managing large-scale system implementation projects and other efforts in regard to information technology; and

(e) Maintaining the integrity of all data warehouses and systems.

Section Twenty-eight: That Chapter Two of the Code of Ordinances be amended by creating new Sections 2-230 which shall read as follows:

Section 2-230 Additional qualifications of chief technology officer.

In addition to the general qualifications in section 2-221, the chief information officer shall possess a master's degree in business or public administration, computer science, information technology or a closely related field and five years of progressively responsible supervisory experience in information technology management or an equivalent combination of education, training, and experience.

Section Twenty-nine: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-231 which shall read as follows:

Section 2-231 Department of Law

The structure, duties and functions of the Law Department shall be as prescribed in Article 3 of the Charter and Article VI, Division 3 of Chapter Two of the Code of Ordinances.

Section Thirty: That Chapter Two of the Code of Ordinances be amended by creating new Sections 2-232 through 2-237 which shall be reserved for future use.

Section Thirty-one: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-238 which shall read as follows:

Section 2-238 Additional qualifications of commissioner of department of planning and community development; additional duties.

(a) In addition to the general qualifications provided in section 2-221, the commissioner of the department of planning and community development shall possess public or private employment experience in at least two (2) of the following fields at a supervisory level for a minimum of two (2) years: commercial and building code enforcement; economic and community development; urban renewal planning; planning for land use; planning for economic and social development; comprehensive and strategic planning.
(b) In addition to the duties related to the administration of the department of planning and community development, the commissioner shall also be responsible to:

(1) Manage the City's impact fee program;

(2) Provide neighborhood planning coordination; and

(3) Administer fair housing procedures.

Section Thirty-two: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-239 which shall read as follows:

Section 2-239 Bureaus in the department of planning and community development.

The department of planning and community development shall consist of the following bureaus:

(a) Bureau of buildings;

(b) Bureau of planning;

(c) Bureau of economic development; and

(d) Bureau of housing and code compliance.

Section Thirty-three: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-240 which shall read as follows:

Section 2-240 Functions and duties of bureau of buildings.

The functions and duties of the bureau of buildings shall include:

(a) Enforcing all construction codes, including, but not limited to building, plumbing, electrical, heating and air conditioning, building regulations, and tree ordinance;

(b) Regulating building standards maintenance;

(c) Supervising elevator regulations and ordinances;

(d) Supervising and administering the Georgia Fire Safety Law;

(e) Issuing permits relative to the functions contained herein;

(f) Providing assistance and advice to the trade examining boards; keeping all codes up to date with assistance of advisory boards;

(g) Handling the administration, interpretation and enforcement of the zoning ordinance; administering appeals to such board as is established by ordinance to handle those appeals;

(h) Issuing street numbers;

(i) Assisting builders and developers with their plans through the various city systems;

(j) Processing of all development impact and building permit fees.

Section Thirty-four: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-241 which shall read as follows:

Section 2-241 Functions and duties of bureau of planning.

The functions and duties of the bureau of planning shall include:

(a) Providing information and advice to the mayor and city council, and other city officials in order to assist the growth and development of the city;

(b) Preparing and revising the city's fifteen, five and one-year comprehensive development plan in accordance with the requirements set forth in sections 3-601, 3-602, and 3-603 of the Charter;

(c) Preparing the master plan and the official map required by section 3-603 of the Charter;

(d) Making comments and recommendations on annexation petitions;

(e) Reviewing the city's proposed capital improvements program as prepared by the department of finance and certifying it as to conformance with the city's adopted comprehensive development plan;

(f) Preparing annual reports on the status of all projects set forth in the city's adopted comprehensive development plan;

(g) Assisting builders and developers in assuring that building and development plans are in keeping with the city's overall comprehensive development plan;

(h) Preparing and administering the city's zoning and subdivision regulations in conformance with the city's adopted comprehensive development plan;

(i) Preparing and administering the city's urban enterprise zone regulations;

(j) Coordinating the city's neighborhood planning system;

(k) Developing and maintaining a geographic information system which shall contain a series of computerized base maps, thematic maps, and administrative maps for the city along with a parcel-level attribute database linked to said maps;

(l) Conducting long-range, strategic planning studies on a broad range of urban issues including demographic and economic trends, financial resources, education, economic development, housing, human services, public safety, transportation, environmental quality, parks, recreation, cultural affairs, and urban design;

(m) Preparing appropriate sections of the annual 15-year comprehensive development plan;

(n) Coordinate local and regional transportation planning, including rapid transit system planning, design, construction and operation on behalf of the City, coordination of the City's activities with the Atlanta Regional Commission (ARC) and the Georgia Regional Transportation Authority (GRTA), administration of TEA-21 grants, and bicycle plan implementation; and

(o) Providing park and greenspace planning.

Section Thirty-five: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-242 which shall read as follows:

Section 2-242 Functions and duties of bureau of economic development.

The functions and duties of bureau of housing and economic development shall include:

(a) Coordination in the preparation of an economic development plan for community development and renewal community areas;

(b) Coordination with other city departments and agencies, other governmental agencies, and other public and private entities to implement this economic plan;

(c) Administration, implementation and execution, other governmental agencies, and other public and private entities to implement this economic plan; and

(d) Participation in public/private partnerships aimed at creating and sustaining affordable housing.

Section Thirty-six: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-243, which shall read as follows:

Section 2-243 Functions and duties of bureau of housing and code compliance.

The functions and duties of the bureau of housing and code compliance shall include:

(a) Assistance in financing City-initiated housing and development programs;

(b) Provision of assistance to builders and developers in various aspects of housing construction, rehabilitation and financing in the city;

(c) Administration, implementation and execution of housing redevelopment, renewal and conservation programs;

(d) Initiation and operation of programs to improve aesthetic conditions within the city; elimination of unsightly conditions that affect the urban environment;

(e) Provision of relocation assistance to displaced persons and provision of community services and property management in conjunction with the programs and projects for which these services are required;

(f) Housing and sanitary code enforcement; and

(g) Regulation of housing demolition and *in rem* activities.

Section Thirty-seven: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-244 which shall read as follows:

Section 2-244 Department of Police

The structure, duties and functions of the Police Department, shall be as prescribed in Chapter 98 of the Code of Ordinances.

Section Thirty-eight: That Chapter Two of the Code of Ordinances be amended by creating new Sections 2-245 to 2-249 which shall be reserved for future use.

Section Thirty-nine: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-250 which shall read as follows:

Section 2-250 Functions and duties of the department of procurement.

The functions and duties of the department of procurement and the chief procurement officer shall include:

(a)Serving as the principal public purchasing official for this city;

(b)Developing and implementing the procurement strategy for the city;

(c)Ensuring that the city maximizes the value it receives on its spending; effectively executing the public policy goals of the city related to purchasing;

(d)Overseeing the procurement of and maintaining programs for specifications development, contract administration and inspection and acceptance of supplies, services and professional and consultant services in accordance with the charter and code, as well as the management and disposal of surplus supplies;

(e)Negotiating leases in connection with the needs of the programs and projects of the city when authorized or required by law;

(f)Assisting in the preparation of contracts for all branches and agencies of the city government;

(g)Establishing a program for the general control of all inventories of supplies belonging to this city;

(h)Adopting operational procedures relating to the execution of the chief procurement officer's duties. These operating procedures shall be set forth in a contracting and procurement manual and shall be consistent with financial reporting requirements as provided by this Code;

(i)Unless otherwise provided, preparing all necessary resolutions or ordinances for adoption by the city council and approval by the mayor, authorizing the city to enter into contracts under this article; and

(j)Delivering all original executed contracts, together with all exhibits, bonds and certificates of insurance, to the chief financial officer for retention in the official records of the city.

Section Forty: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-251 which shall read as follows:

Section 2-251 Additional qualifications of the chief procurement officer.

In addition to the general qualifications specified in section 2-221, the chief procurement officer shall possess a master's degree in business administration, public administration or marketing; five (5) years prior experience as a Chief Procurement Officer or a Deputy Chief Procurement Officer in a contracting or procurement system of comparable size and scope. The requirement of a master's degree may be substituted by a bachelor's degree in the same field(s), plus ten (10) year's managerial experience in public or corporate purchasing operations, marketing, or contract administration.

Section Forty-one: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-252 which shall read as follows:

Section 2-252 Bond of Chief Procurement Officer.

The chief procurement officer shall individually give a bond in the sum of $150,000.00 payable to the City, conditioned upon the faithful performance by the official of all duties devolved upon such official and for the faithful accounting to the city for all goods and money that may come into the hands of such official and to indemnify and hold the city harmless for and on account of all the acts of such official in the performance of such official's duties. This bond shall be given by the official before entering upon the discharge of duties and shall be maintained by the official during the official's term of office. The City shall pay the premium on the bond.

Section Forty-two: That Chapter Two of the Code of Ordinances be amended by deleting all references to the "*Purchasing Agent*" and by substituting in lieu thereof "*Chief Procurement Officer.*"

Section Forty-three: That Chapter Two of the Code of Ordinances be amended by repealing sections 2-422, 2-423, 2-424, 2-425, 2-441, 2-442, 2-443, 2-444, 2-461, 2-462, 2-463, 2-481, 2-482, 2-483, 2-484 and 2-485 in their entirety.

Section Forty-four: That Chapter Two of the Code of Ordinances be amended by creating Sections 2-253 through 2-260 which shall be reserved for future use.

Section Forty-five: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-261 which shall read as follows:

Section 2-261. Bureaus in the Department of Public Works.

The department of public works shall be composed of the following bureaus:

(a) Bureau of Highways and Streets;

(b) Bureau of Solid Waste Services; and

(c) Bureau of Traffic and Transportation.

Section Forty-six: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-262 which shall read as follows:

Section 2-262. Additional qualifications of commissioner of Department of Public Works; additional duties.

(a) In addition to the general qualifications for set forth in section 2-221, the Commissioner of the Department of Public Works shall possess a degree in engineering or public administration with five (5) years experience at a senior supervisory level in at least one (1) or in a combination of the following fields: traffic engineering, street and highway construction and maintenance, or solid waste collection and treatment. Such experience may be in either private employment or previous government employment.

(b) In addition to the duties related to the administration of the department, the Commissioner of Public Works shall also be responsible for:

(1) Engineering reviews and design and construction management services on capital improvements projects in the department of public works; and

(2) Engineering services, including but not limited to the furnishing of lines and grades, the preparation of maps, plans and other lands records; when appropriate, maintain an up-to-date file of engineering maps and plans governing streets, easements and rights-of-way.

Section Forty-seven: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-263 which shall read as follows:

Section 2-263. Functions and duties of the Bureau of Highways and Streets.

The functions and duties of the Bureau of Highways and Streets shall include:

(a) Designing, constructing, installing, maintaining, repairing, and cleaning public streets, alleys, sidewalks, bridges, viaducts and other related structures; and

(b) Determining the location, time and method of making an opening or excavation in any street, or the installation of any underground street structure and of the repair required because of such opening, excavation and installation.

Section Forty-eight: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-264 which shall read as follows:

Section 2-264 Functions and duties of Bureau of Solid Waste Services.

The functions and duties of the Bureau of Solid Waste Services are to:

(a) Collect and dispose of garbage and waste matter and operate facilities for such purposes; and

(b) Clean the streets, sidewalks and public alleys.

Section Forty-nine: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-265 which shall read as follows:

Section 2-265 Functions and duties of the Bureau of Traffic and Transportation.

The functions and duties of the Bureau of Traffic and Transportation shall include:

(b) Developing, designing, implementing and maintaining a traffic management network which will include but not be limited to a system of traffic signals, street and highway illumination, street marking, lane controls and other traffic management devices;

(c) Conducting traffic engineering investigations of existing and anticipated vehicular and pedestrian movement problems;

(d) Regulating rights-of-way as pertains to movement of vehicular pedestrian traffic;

(e) Conducting traffic planning research and evaluations;

(f) Developing initiatives, policies and programs to ensure adequate on-street and off-street parking;

(g) Coordinating the city's transportation planning process with other city departments and local, regional, state and federal agencies;

(h) Reviewing all actions and activities which may affect the city's traffic and transportation management programs;

(i) Constructing, install and maintain street name signs, traffic signs and signals; and

(j) Placing of poles and wires of the city and appropriate utility companies in public places so as to cause as little obstruction as possible; compelling the removal of superfluous poles where not consistent with any existing franchises or other agreements.

Section Fifty That Chapter Two of the Code of Ordinances be amended by creating new Sections 2-266 through 2-279 which shall be reserved for future use.

Section Fifty-one: That Chapter Two of the Code of Ordinances be amended by creating a new Section 2-280 which shall read as follows:

Section 2-280. Department of Watershed Management

(a) The department of Watershed Management shall be composed of the following bureaus:

(1) Bureau of Engineering Services;

(2) Bureau of Sewer Services;

(3) Bureau of Wastewater Services; and

(3) Bureau of Water.

(b) The functions and duties of the department of watershed management shall be those prescribed in chapter 154 of the code of ordinances.

Section Fifty-two: That Chapter 154 of the Code of Ordinances be amended by renumbering existing sections 154-1, 154-2 and 154-3 as new sections 154-6, 152-49 and 152-50 respectively.

Section Fifty-three: That Chapter 154 of the Code of Ordinances be amended by creating a new section 154-1 which shall read as follows:

Section 154-1. Additional qualifications of the commissioner of watershed management; additional duties of the commissioner of watershed management.

(a) In addition to the general qualifications for set forth in section 2-221, the Commissioner of Watershed Management shall possess a bachelor's degree in engineering or public administration and five years of senior level, supervisory experience in at least one of the following fields: water purification and distribution; wastewater services; sewer operations; and storm water engineering. Such

experience may be in either private employment or previous government employment; or any equivalent combination of education, training, and experience.

(b) In addition to the duties related to the administration of the Department of Watershed Management, the duties of the Commissioner of Watershed Management shall include:

(1) Planning and oversight of the strategic direction for the operations of water purification and distribution, wastewater service, sewer operations, and storm water management;

(2) Ensuring that the City complies with all federal and state regulations regarding water management;

(3) Identifying potential environmental issues and developing strategies to effectively respond;

(4) Ensuring the City is aware of proposed environmental standards, trends and technologies; and

(5) Providing engineering reviews and design and construction management services on capital improvement projects.

Section Fifty-four: That Chapter 154 of the Code of Ordinances be amended by creating a new Section 154-2 which shall read as follows:

Section 154-2. Functions and duties of the Bureau of Sewer Services.

The functions and duties of the Bureau of Sewer Services are to design, construct, install, repair, maintain and operate the City's sanitary sewers.

Section Fifty-five: That Chapter 154 of the Code of Ordinances be amended by creating a new Section 154-3 which shall read as follows:

Section 154-3. Functions and duties of the Bureau of Wastewater Services.

The functions and duties of the Bureau of Waste Water Services are to manage the city's waste water treatment systems, including the planning, design, construction, operation and maintenance of waste water treatment plants, pumping stations, and appurtenant facilities.

Section Fifty-six: That Chapter 154 of the Code of Ordinances be amended by creating a new Section 154-4 which shall read as follows:

Section 154.4. Functions and duties of the Bureau of Engineering Services.

The functions and duties of the Bureau of Engineering Services shall include:

(a) Performing engineering reviews and design and construction management services on capital improvements projects;

(b) Performing engineering services, including but not limited to the furnishing of lines and grades, the preparation of maps, plans and other lands records;

(c) Maintaining an up-to-date file of engineering maps and plans governing streets, easements and rights-of-way; and

(d) Providing engineering reviews and design, inspection and construction management services for other departments of the city as required.

Section Fifty-seven: That Chapter 154 of the Code of Ordinances be amended by creating a new section 154-5 which shall read as follows:

Section 154-5 Additional qualifications of head of the bureau of water; functions and duties of bureau of water.

(1) In addition to the general qualifications set out in Section 2-221, the head of the Bureau of Water shall possess a degree in engineering or public administration with five (5) years' experience at a senior supervisory level in at least one (1) or a combination of the following

fields; water treatment and delivery or civil engineering. Such experience may be in either previous private or government employment.

(2) The functions and duties of the Bureau of Water shall include:

(a) Overseeing and monitoring any contract delegating the operations and management of the water system, and to interact with any other body appointed to review the functioning of the city's water system;

(b) Administering and monitoring a water purification and distribution system, including the design, construction, operation, and maintenance of water storage facilities, purification plants, pumping stations, and distribution systems;

(c) Monitoring, coordinating and implementing programs for water resources protection, including establishment of standards and development of solutions to the problems of air pollution where appropriate, noise abatement and control, water protection and other matters affecting natural environmental conditions in the city; and

(d) Managing operational and capital improvements projects related to environmental programs; overseeing performance of engineering reviews and design and construction management services on capital improvement projects within the bureau of water.

Section Fifty-seven: That the Code of Ordinances be amended to delete all references to the *commissioner of the department of water* and to insert in lieu thereof the *head of the bureau of water,* wherever the former term appears.

Section Fifty-eight: That Chapter Two of the Code of Ordinances be amended by creating new sections 2-281 through 2-300 which shall be reserved for future use.

Section Fifty-nine: That Chapter Two, Article V of the Code of Ordinances be amended by creating a new section 2-301 which shall read as follows:

Section 2-301. Functions not specifically enumerated to be assigned to a department by administrative order.

Any function which by the Charter of the city is given to the mayor and/or the executive branch of government, which function is not enumerated as being the specific function of a specific department, shall be assigned by the Mayor to a department, bureau or office by administrative order.

Section Sixty: That Chapter Two of the Code of Ordinances be amended by deleting Sections 2-1136 and 2-1137 in their entirety.

Section Sixty-one: That Chapter 22, Article II of the Code of Ordinances be amended by deleting sections 22-26 through 22-33 in their entirety.

Section Sixty-two: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-26 to read as follows:

Section 22-26 Additional qualifications of aviation general manager; duties of aviation general manager.

(a) In addition to the general qualifications specified in section 2-221, the aviation general manager shall possess knowledge of the factors affecting airport management and service, including a demonstrated experience in the operation of a large organization or supervision of engineering services. The aviation general manager must also have the capacity to plan for expansion for services and locations. Such experience may be in either previous private employment or previous government employment in the aviation industry.

(b) It shall be the responsibility of the aviation general manager to:

(1) Direct the general management, operation and administration of Hartsfield Atlanta International Airport, which consists of municipal, airline, concessionaire, consulting and contracted employees;

(2) Maintain effective working relationships with representatives of the United States government, including but not limited to the Federal Aviation Administration (FAA) and the Transportation

Security Administration (TSA), and other agencies that provide guidelines and funding for airport operations;

(3) Make recommendations to the mayor, chief operating officer and city council on policy issues and actions related to aviation administration;

(4) Oversee the development of marketing, public relations and operational strategies to ensure that the airport will maintain and improve its national and international ranking among airports;

(5) Represent the department of aviation in public appearances to promote programs and enhance the city's level of competitiveness in national and international arenas;

(6) Direct the overall planning and development on the ongoing expansion of airport facilities;

(7) Manage and direct the collection of revenues and capital projects at the airport;

(8) Negotiate and administer, in conjunction with the chief procurement officer, all contracts for construction, concession and other facilities or amenities at or in support of the airport;

(9) Maintain effective working relationships with other jurisdictions as they relate to general and commercial aviation matters; and

(10) Collaborate with other public officials, airlines, concessionaires and representative groups in the negotiation of policies, rules and regulations that will serve to increase the traffic of flights, passengers and cargo transactions at the airport.

Section Sixty-three: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-27 to read as follows:

Section 22-27 Bureaus within department of aviation.

The department of aviation shall consist of the following:

(1) Bureau of airport maintenance, operations and safety;

(2) Bureau of airport planning and development;

(3) Bureau of airport business and finance;

(4) Bureau of airport administration; and

(5) Office of airport information services.

Section Sixty-four: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-28 to read as follows:

Section 22-28 Function and duties of bureau of airport planning and development; additional qualifications of director.

(a) The functions and duties of the bureau of airport planning and development are:

(1) Directing the design, award, and completion of engineering and construction projects;

(2) Preparing construction budget and management of all construction on airport property;

(3) Providing technical support and management of immediate and long-range airport planning programs;

(4 Administering an airport noise mitigation program; and

(5) Provide continuous reviews of environmental practices to ensure compliance with environmental regulations.

(b) In addition to the general qualifications set out in Section 2-221 the director of the bureau of airport planning and development shall possess, at a minimum:

(1) A baccalaureate degree in engineering, architecture, planning or a related field from an accredited college or university;

(2) Eight (8) years experience at a supervisory level, which includes no fewer than five (5) years in aviation-related administration, engineering, architecture, planning or a related field; or

(3) Any equivalent combination of the qualifications in sub-sections one and two.

Section Sixty-five: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-29 to read as follows:

Section 22-29 Functions and duties of bureau of airport business and finance; additional qualifications of director.

(a) The functions and duties of the bureau of airport business and finance are to:

(1) Provide acquisition, leasing and management services for land and facilities;

(2) Coordinate financing to fund capital improvement projects and manage accounts payable and receivable;

(3) Implement policies to safeguard airport assets;

(4) Manage ground transportation activities related to the airport;

(5) Direct, plan and coordinate airport parking operations;

(6)Manage marketing and public relations activities to include interacting with local, state and federal officials; and

(7)Manage internal audit activities.

(b) In addition to the general qualifications set out in Section 2-221 the director of the bureau of airport business and finance shall possess:

(1) A baccalaureate degree in management, business administration, public administration, aviation administration or a related field from an accredited college or university;

(2) Eight (8) years experience at a supervisory level, which includes no fewer than five (5) years in aviation-related administration, accounting management, financial management, marketing or a related field; or

(3) Any equivalent combination of the qualifications in sub-sections one and two.

Section Sixty-six: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-30 to read as follows:

Section 22-30 Functions and duties of bureau of airport maintenance, operations and safety; additional qualifications of the director.

(a) The functions and duties of the bureau of airport maintenance, operations and safety shall include:

(1) Administering and supervising the airport certification program, as required by federal aviation regulations, which establish operational standards for the airport;

(2) Administering and supervising the airport security program required by federal aviation regulations;

(3) Ensuring the maintenance and repair of buildings, roadways, runways, taxiways, lighting facilities, landscaping and drainage systems comply with federal, state and city regulations;

(4) Providing liaison services between the department, fire, police and federal agencies assigned to the airport;

(5) Administering an airport safety program to include continuous analyses and program development to ensure a safe occupational environment of the airport; and

(6) Maintaining adequate materials, supplies, and equipment for the continuous operation of all physical facilities; and

(7) Ensuring the ongoing and continuous operation of the airport maintaining a constant state of readiness to include managing the coordination of Air Traffic Control and managing the

inspection of the airfield, terminal, concourses, parking decks, roadway systems and other facilities.

(b) In addition to the general qualifications set out in Section 2-221 the director of the bureau of airport maintenance, operations and safety shall possess, at a minimum:

(1) A baccalaureate degree and one year of graduate study in management, industrial management, operations management, aviation administration, public administration, business administration, or a related field from an accredited college or university;

(2) Eight (8) years experience at a supervisory level, which includes no fewer than five (5) years in the fields listed above; or

(3) Any equivalent combination of the qualifications in sub-sections one and two.

Section Sixty-seven: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-31 to read as follows:

Section 22-31 Functions and duties of bureau of airport administration; additional qualifications of director.

(a) The functions and duties of the bureau of airport administration are to:

(1) Direct and manage the development of annual capital and operating budgets;

(2) Assist in the development and implementation of the Strategic Plan and Global Scorecard;

(3) Provide continuous reviews of airport operating procedures and performance; and

(4) Direct and manage airport employee, customer service and procurement programs.

(b) In addition to the general qualifications set out in Section 2-221 the director of the bureau of airport administration shall possess:

(1) A baccalaureate degree in management, business administration, public administration, aviation administration or a related field from an accredited college or university;

(2) Eight (8) years experience at a supervisory level, which includes no fewer than five (5) years in aviation-related administration or a related field; or

(3) Any equivalent combination of the qualifications in sub-sections one and two.

Section Sixty-eight: That Chapter 22, Article II of the Code of Ordinances be amended by creating a new section 22-32 to read as follows:

Section 22-32 Functions and duties of office of airport information services; additional qualifications of director.

(a) The functions of the office of airport information services are to:

(1) Coordinate and manage all information technology efforts, requirements, processes and procedures;

(2) Develop and implement a Internet/Intranet/Extranet focused IT infrastructure requirements;

(3) Manage department of aviation communications infrastructure, inclusive of data, voice and video communications; and

(4) Set technological platform standards to guide the priorities of the department in the promotion and use of technology.

(b) In addition to the general qualifications set out in section 2-221 the director of the office of airport information services shall possess:

(1) A baccalaureate degree in information technology or a related field from an accredited college or university;

(2) Five (5) years experience at a supervisory level , which includes no fewer than three (3) years in aviation-related information technology or a related field; or

(3) Any equivalent combination of the qualifications in sub-sections one and two.

Section Sixty-nine: That Chapter Two, Article VI, of the Code of ordinances be amended by deleting section 2-370 in its entirety in substituting in lieu thereof the following:

Section 2-370 Bureaus in the department of finance.

The department of finance shall be responsible to the mayor and to the council, and shall consist of the following bureaus:

(a) Bureau of accounting and asset management;

(b) Bureau of budget and management analysis;

(c) Bureau of employee benefits;

(d) Bureau of financial analysis;

(e) Bureau of treasury and licensing; and

(f) Office of grants management.

Section Seventy: That Chapter 78, Article I be amended by creating a new section 78-5 that shall read as follows:

Section 78-5 Additional qualifications of fire chief; functions and duties of fire department.

(a) In addition to the qualifications provided in Section 2-221, the fire chief shall possess at least five (5) years experience at a senior supervisory level in management and administration of fire prevention and protection services. This experience must have been gained by virtue of previous government employment.

(b) The fire department shall have the following functions and duties:

(1) Protection of life and property against fire within the city' administration and enforcement of appropriate statutes, ordinances and regulations related to fire and explosion hazards;

(2) Regulations of the installation and use of any equipment which prevents a hazard as to fire or explosion, including fire escapes, emergency exits, fire alarm systems and fire extinguishing equipment which may be installed in or outside on any vehicle, structure, building, grounds and underground passageway;

(3 Initiation and conduct of programs of public education in fire prevention and safety; and

(4) Provide first responder services to emergency medical and homeland security activities.

Section Seventy-one: That Code of Ordinances Sections 2-2012(19), 62-1, 62-41, 62-63, 62-81, 62-83, 62-87(c), 62-88, 98-136, 98-152, 98-153, 98-154, 98-155, 98-156, 98-158, 98-160, 98-161, 98-163, 98-164, 98-179, be amended by deleting the reference to "Commissioner of Corrections" wherever it appears and inserting in lieu thereof the phrase "Chief of Corrections," wherever the former term appears.

Section Seventy-two: That Chapter 110, Article II be amended by deleting existing section 110-31 in its entirety and inserting the following in lieu thereof:

Section 110-31 Duties and additional qualifications of commissioner of parks, recreation and cultural affairs.

(a) In addition to the general qualifications set forth in section 2, the commissioner of parks, recreation and cultural affairs shall possess experience in either public or private employment at a senior supervisory level in at least one (1) of the following fields for a minimum of two (2) years; park management or planning, large-scale community recreation program management, and cultural program administration.

(b) In addition to the duties related to the administration of the department, the commissioner of parks, recreation and cultural affairs shall also be responsible to:

(1) Operate and manage the City's Neighborhood Centers; and

(2) Supervise the operation and management of the BOISFEUILLET JONES ATLANTA CIVIC CENTER as a commercially viable asset to the cultural life of the City of Atlanta.

Section Seventy-three: That Chapter 110, Article II be amended by deleting existing section 110-38 in its entirety and inserting the following in lieu thereof:

Section 110-38 Functions and duties of the bureau of cultural affairs.

The functions and duties of the bureau of cultural affairs shall include:

(a) Operating and scheduling the use of the cyclorama and other special recreational and cultural facilities of the city;

(b) Developing, implementing and monitoring special cultural events programs;

(c) Administering a program of municipal support of the arts;

(d) Oversight responsibility of the contract for Zoo Atlanta;

(e) Establishing, organizing and maintaining a network and strategy to respond to the demand for the city's officials to support a variety of cultural community initiatives; and

(f) Developing policies and procedures to implement the public art master plan.

Section Seventy-four Amend Chapter 98, Article II by adding a new Section 98-51 which shall read as follows:

Section 98-51 Authorization for the Chief of Police to Administer Oath of Office for Sworn Police Officers.

The police chief or the chief's designee is authorized, in accordance with Georgia law, to administer the oath of office to all sworn police officers and special police officers employed by the City of Atlanta. When taken, the officer shall sign the official oath and copies thereof shall be filed with the Fulton County Probate Court and in the personnel records of the officer so sworn. That oath shall take the following form:

> *"I, _____, do solemnly swear (or affirm) that I will faithfully and impartially perform the duties imposed upon me as a Police Officer/Special Police Officer of the City of Atlanta, Georgia, during my continuance in office, without fear or favor, reward or hope thereof, to the best of my ability.*
>
> *In all things pertaining to my said office, the public good and interests of the city will govern me. I will observe the provisions of the Charter, ordinances, and regulations of the City of Atlanta. I further swear that I will uphold and support the Ethics Code of the City of Atlanta.*
>
> *I further swear that I will support and defend the Constitutions and laws of the State of Georgia and of the United States of America. I swear that I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof.*
>
> *I further swear that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am prohibited from holding by the laws of the State of Georgia.*
>
> *I further swear that I am otherwise qualified to hold said office according to the Constitution and laws of Georgia and ordinances of the City of Atlanta.*
>
> *So help me God."*

Section Seventy-four: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.